

MINUTES
BOARD OF TRUSTEES
CALIPATRIA UNIFIED SCHOOL DISTRICT

October 11, 2010

The Board of Trustees of the Calipatria Unified School District met in Regular Session this date in the Grace Smith School Multipurpose Building located at 9 E. 4th Street, Niland, California.

Present: Glenn B. Sampson, President
Michael Fong, Clerk
Marcia A. Carter
Carlos B. Estrada
Augustine Sadorra
Jeff Zendejas

Absent: Holly Widmann

Others Present: Douglas T. Kline, Supt.
Betty J. Raceles, Adm. Asst.

075. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order at 7:30 p.m. by Trustee Sampson, President of the Board. The Pledge of allegiance was led by Mr. Kline.

076. PUBLIC FORUM

Betty Raceles informed the Board that the Niland Sanitary District is experiencing major financial distress, saying that unless the County Board of Supervisors authorizes financial assistance, the sanitary district may need to dissolve.

REPORTS

077. Employee Recognition

Wilton H. T. Goo - 37 years of service as a teacher to this district. Mr. Goo had informed the district that he would be out of town, but planned to be in attendance at the November meeting.

078. Presentation of High School Diplomas

The following students met graduation requirements as of August 15, 2010

1. Reggie Dunn
2. Adrian Ortega
3. Andrew Zarate

Ms. Calsada-Medina declared that these students had met the requirements for a high school diploma. Reggie Dunn was introduced and received his diploma was presented by Mr. Kline, who said that Reggie was one of the nicest kids he had ever met. Reggie was congratulated by the members of the Board. Adrian Ortega's diploma was accepted by his father, saying that Adrian is currently in San Diego looking at schools. Ms. Calsada-Medina reported that Andrew is attending school at ITT in Arizona. His diploma was accepted by his mother.

079. Superintendent's Report

It is recommended that the Board receive a report from the Superintendent as information. Mr. Kline reported that the Transportation Department had passed their CHP inspection with a satisfactory rating. He was told by the inspecting officer that Calipatria has a reputation for being clean and safe. They did receive a violation for not having logged the miles of the trip to Fontana when a bus was driven there for repairs. They were told that all trips over 100 miles need to be logged regardless of whether there were passengers or not.

080. Asst. Superintendent's Report
 It is recommended that the Board receive reports from the Asst. Superintendent, submitted as Ref. III D(1-4) as information.
1. Written Report
 2. 2009-10 Title III Accountability Data
- The reports were received as information.
081. Technology Report
 It is recommended that the board receive the Technology Report, submitted as Ref. III E(1-5), as information.
 The report was received as information.
082. Principals' Reports - Written
 It is recommended that the Board receive reports from school sites, submitted as Ref. III F(1-3), as information.
1. Fremont Primary School
 2. Grace Smith School
 3. Young Middle School
 4. Calipatria High School
- The reports were received as information.
083. Calipatria High School Counseling Office Report
 It is recommended that the Board receive a report from the Calipatria High School Counseling Office, submitted as Ref. III G, as information.
 The report was received as information.
084. ASB Report
 It is recommended that the Board hear a report from the CHS ASB representative Carlos Estrada, ASB Public Relations Officer, reported on recent and upcoming ASB activities.
085. Quarterly Report on Williams Uniform Complaints
 It is recommended that the Board receive a report on the following general subject areas for any school within the district during the quarter ending September 30, 2010, submitted as Ref. III I
- Textbooks and Instructional Materials: No complaints filed
 - Teacher Vacancy or Misassignments: No complaints filed
 - Facilities Conditions: No complaints filed
 - CAHSEE Intensive Instruction and Services: No complaints files
- The report was received as information.
086. CONSENT AGENDA
 A motion to approve the Consent Agenda was made by Trustee Fong, seconded by Trustee Carter and passed with a unanimous vote.
- A. Approval of Minutes
 It is recommended that the Board approve the minutes of the regular meeting of September 13, 2010, submitted as Ref. IV A(1-5)
 - B. Personnel Action
 It is recommended that the Board approve Personnel Action, submitted as Ref. IV B
 - C. Approve Financial Reports
 It is recommended that the Board approve the following Financial Reports, presented as Ref. IV C(1-4).
 1. Cash Flow
 2. Revolving Cash
 3. Developer Fees
 4. ASB Financial, not available.
 - D. Approve Purchase Orders
 It is recommended that the Board approve Purchase Order numbers: 110224 through 110338,

submitted as Ref. IV D(1-5).

E. Ratify Commercial Warrant Registers

It is recommended that the Board ratify commercial warrant register numbers: #9, #10, #11, #12. Commercial Warrant registers are available for viewing by the public in the Business Office during normal business hours.

BUSINESS

087. Public Hearing - Sufficiency of Textbooks and Instructional Materials

The Board will hear comments from the public to determine whether each pupil, including English Language Learners, in each school in the district, have a standards aligned textbook or instructional materials, or both, to use in class and to take home, and are consistent with the content and cycles of the curriculum framework adopted by the state board in each of the following subjects:

- Mathematics
- Science
- History-Social Science
- English/Language Arts, including the English language development component of an adopted program, and
- Sufficient textbooks or instructional material were provided to each pupil enrolled in foreign language or health classes, and;
- Sufficient laboratory science equipment was provided for science laboratory classes offered in grades 9-12, inclusive.

Trustee Sampson opened the meeting to a Public Hearing at 7:45 p.m. There were no comments from the public. Mr. Kline mentioned that Young Middle School was still waiting for consumables, but that there was a sufficiency of textbooks. The Public Hearing was closed at 7:45 p.m.

088. Adopt Resolution Regarding Sufficiency or Insufficiency of Instructional Materials

It is recommended that the Board adopt Resolution for A Finding of Sufficient Instructional Materials or A Finding of Insufficient Materials, as determined by the public hearing, submitted as Ref. V B(1-3).

**Note: If there is a Finding of Insufficiency the Board must: (1) determine why each pupil does not have sufficient textbooks or instructional materials in each subject and grade level and (2) what actions will be taken to ensure that all students have sufficient textbooks or instructional materials in all subjects that are aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks.

A motion to Adopt Resolution for a Finding of Sufficient Instructional Materials was made by Trustee Sadorra, seconded by Trustee Carter and passed with a roll called vote of 6 ayes, 0 nays and 1 absent. Roll Call Vote: Carter-aye, Estrada-aye, Fong -aye, Sadorra-aye, Sampson-aye, Zendejas-aye, and Widmann was absent.

089. Approve Carl D. Perkins Career and Technical Education Improvement Act of 2006 Application for Funding

It is recommended that the Board approve the Carl D. Perkins Career and Technical Education Improvement Act of 2006 Application for 2010-11 Funding, submitted as Ref. V C(1-4), including assurances and certifications.

A motion to approve the Carl D. Perkins Application for 2010-11 Funding was made by Trustee Sadorra, seconded by Trustee Zendejas and passed with a unanimous vote.

090. Approve Letter of Agency to K-12 High School Network

It is recommended that the Board approve the Letter of Agency, submitted as Ref. V D(1-3), to confirm eligibility and participation in the CENIC E-rate consortium for discounts on telecommunications services. A motion to approve the Letter of Agency to K-12 High School Network was made by Trustee Carter, seconded by Trustee Estrada and passed with a unanimous vote.

091. Ratify Approval of Vista Sands Annual Agreement

It is recommended that the Board ratify approval of the annual agreement, submitted as Ref. V E(1-14), with the County of Imperial to provide children's socialization services through the Vista Sands Program.

A motion to ratify approval of the Vista Sands Annual Agreement was made by Trustee Fong, seconded by Trustee Carter and passed with a unanimous vote. Mr. Kline explained that Vista Sands was a Behavioral Health program which included case management and home visits.

092. Ratify Approval of Participation in Members of the Imperial County Readiness and Emergency Management for Schools Consortium

It is recommended that the Board ratify approval of participation in the Members of the Imperial County Readiness and Emergency Management for Schools Consortium for participation in the Imperial County Readiness and Emergency Management for Schools (REMS) program. MOU and Partner Agreement are submitted as Ref. V F(1-9).

A motion to ratify Approval of Participation in the Members of the Imperial County Readiness and Emergency Management for Schools Consortium was made by Trustee Fong, seconded by Trustee Zendejas and passed with a unanimous vote. Mr. Kline explained that there is no money provided to schools through the consortium, but that various agencies would cooperate to plan for and coordinate resources for handling emergency situations.

093. Approve 2010-11 San Diego State University Student Teaching Agreement

It is recommended that the Board approve 2010-11 Student Teaching Agreement with San Diego State University, submitted as Ref. V G(1-5).

A motion to approve the 2010-11 San Diego State University Student Teaching Agreement was made by Trustee Fong, seconded by Trustee Carter and passed with a unanimous vote.

094. Petitions for Pupil Interdistrict Attendance

It is recommended that the Board approve the following Petitions for Interdistrict Attendance

1. Gerardo Lara, Jr. - Mulberry to Calipatria - After school program not offered in home district
2. Angel Quiroz - Calipatria to Brawley Elementary - Parent employment

A motion to approve both interdistrict attendance requests was made by Trustee Sadorra, seconded by Trustee Estrada and passed with a unanimous vote.

095. Accept for First Reading Revised/Updated Board Policies and Administrative Regulations

It is recommended that the Board accept for First Reading the following revised and updated Board Policies and Administrative Regulations. Descriptions of major changes in revised materials is submitted as Ref. V I(1-5). Copies of revised and updated Board Policies and Administrative Regulations are available to the public at the Superintendent's Office during normal business hours.

1. BP/AR/E 0520.2 Title I Program Improvement Schools
2. BP 1150 Commendations and Awards
3. BP/AR 1240 Volunteer Assistance
4. BP/AR 1250 Visitors/Outsiders
5. BP 1330.1 Joint Use Agreements
6. BP 2210 Administrative Discretion Regarding Board Policy
7. BP 3100 Budget
8. BP 3110 Transfer of Funds
9. BP 3220.1 Lottery Funds
10. BP 3280 Sale or Lease of District-Owned Real Property
11. BP/AR 3320 Claims and Actions Against the District
12. AR 3440 Inventories
13. AR 3460 Financial Reports and Accountability
14. BP/AR 3515.2 Disruptions
15. BP/AR 3515.4 Recovery for Property Loss or Damage
16. AR 3516.2 Bomb Threats
17. BP 3516.5 Emergency Schedules
18. BP 3555 Nutrition Program Compliance
19. BP/AR 3580 District Records
20. BP/AR 4011.2 Legal Status Requirement
21. AR 4012.4 Health Examinations
22. AR/E 4012.62 Maintenance of Criminal Offender Records

- 23. BP 4019.21 Professional Standards
- 24. BP 4020 Drug and Alcohol Free Workplace
- 25. BP/AR 4027 Temporary Athletic Team Coaches
- 26. BP 4030 Nondiscrimination in Employment
- 27. AR 4031 Complaints Concerning Discrimination in Employment
- 28. AR 4032 Reasonable Accommodation
- 29. AR 4054 Health and Welfare Benefits
- 30. BP 4056.2 Awards and Recognition
- 31. BP/AR 4057 Employee Safety
- 32. AR 4061.2 Personal Leaves
- 33. AR 4061.8 Family Care and Medical Leave
- 34. AR 4112.23 Special Education Staff

A motion to accept for First Reading Board Policies and Administrative Regulations listed 1 through 34 was made by Trustee Fong, seconded by Trustee Estrada and passed with a unanimous vote.

096. Declare Surplus and Dispose of Equipment

Pursuant to Education Code 17546(a) if the governing board, by a unanimous vote of those members present, finds that the property, whether one or more items, does not exceed in value the sum of two thousand five hundred dollars (\$2,500), it may be sold at private sale without advertising, by any employee of the district empowered for that purpose by the board.

It is recommended that the Board declare the following as surplus property and, by unanimous vote, declare that its value does not exceed \$2,500, and authorize its sale without advertising.

- 1. 1986 Ford Dually (Welding Truck) VIN 2FTJF35L1GC494691
- 2. 1990 Chevy Crew Cab (FFA Truck) VIN 1GCHV33K3LF300846

A motion to declare as surplus, find that the property does not exceed \$2,500 in value, and sell without advertising the two items listed was made by Trustee Fong, seconded by Trustee Zendejas and passed with a unanimous vote. Mr. Kline said that they would try to sell them as trade for angle iron needed for the welding program.

097. Accept and Award Bids for School Bus

The district has accepted an award of \$145,000 for the Small School District Bus Replacement Program FY 2009-10. It is recommended that the Board accept bids from Bus West and Creative Bus Sales, submitted as Ref. V K(1-22) and award to the qualified bidder whose proposal meets the evaluation standards and will be most advantageous to the district with price and all other factors considered.

- 1. Bus West 2010 Thomas Saf-T-Liner HDX 77 passenger bus \$157,698.00
 - 2. Creative Bus Sales 2010 IC Model RE3911 79 passenger bus \$162,008.14
- (Piggyback Escondido bid #28-05)

A motion to discuss was made by Trustee Sadorra, seconded by Trustee Zendejas and passed with a unanimous vote. Mr. Kline reported that he did a quick survey of 10 checkpoints with the bus drivers and mechanic after they had test driven the buses. The Thomas bus rated a 48, the International rated a 50. However, the last 2 Thomas buses have mechanical problems that still have not been resolved and service is in Fontana. The International has service in El Centro. A motion accept the bids and award contract to Creative Bus Sales for the 79 passenger International bus was made by Trustee Sadorra, seconded by Trustee Estrada and passed with a unanimous vote.

098. BOARD DISCUSSION

Trustee Fong asked that the agenda and supporting documentation be delivered electronically on flashdrives.

099. ADJOURN

A motion to adjourn was made by Trustee Fong, seconded by Trustee Sadorra and passed with a unanimous vote. The meeting adjourned at 8:12 p.m.

Respectfully submitted,

Douglas T. Kline, Secretary

APPROVED AND ENTERED INTO THE PROCEEDINGS OF THE DISTRICT THIS DAY

Date

Michael Fong, Clerk of the Board