

MINUTES  
Board of Trustees  
Calipatria Unified School District

December 8, 2008

The Board of Trustees of the Calipatria Unified School District met in Regular Session this date in the Board Room located at 501 West Main Street, Calipatria, California.

Present: Marcia A. Carter, President  
Michael Fong  
Augustine Sadorra  
Glenn B. Sampson

Absent: Edgar R. Self, Clerk  
Patty Dockstader  
Holly Widmann

Others Present: Douglas T. Kline, Supt.  
Betty J. Raceles, Adm. Asst.  
Lori Wigg, Business Manager

141. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order by Trustee Carter, President of the Board, at 7:30 p.m. The Pledge of allegiance was led by Trustee Sampson.

REORGANIZATION OF BOARD OF TRUSTEES

142. Election of President of the Board

A motion to nominate Trustee Self as President of the Board was made by Trustee Sampson and seconded by Trustee Sadorra. A motion to close nominations was made by Trustee Sampson, seconded by Trustee Sadorra and passed with a unanimous vote. Trustee Self was elected as President of the Board by unanimous vote.

143. Election of Clerk of the Board

A motion to nominate Trustee Dockstader as Clerk of the Board was made by Trustee Sadorra and seconded by Trustee Fong. A motion to close nominations was made by Trustee Sadorra, seconded by Trustee Sampson and passed with unanimous vote. Trustee Dockstader was elected as Clerk of the Board by unanimous vote.

144. Appoint Secretary of the Board by the Board President (Traditionally the Superintendent is named):

The newly elected President was not present to appoint a Secretary so the item will be carried forward to the next regular meeting. Trustee Carter continued to chair the meeting in the absence of both newly elected President and Clerk.

145. Election of Board Representative to Regional Occupational Program (ROP) Board

A motion to nominate Trustee Sampson as Board Representative to the ROP Board was made by Trustee Carter and seconded by Trustee Sadorra. A motion to close nominations was made by Trustee Sadorra, seconded by Trustee Carter and passed with a unanimous vote. Trustee Sampson was elected as Board Representative to the ROP Board by unanimous vote.

146. Adopt Resolution Designating Person to Sign School Orders (EC 42632) Ref. II E

Each order drawn on the funds of a school district shall be signed by at least a majority of the members of the governing board of the district, or by a person or persons authorized by the governing board to sign orders in its name. No person other than an officer or employee of the district shall be authorized to sign orders.

A motion to adopt Resolution Designating Person to Sign School Orders was made by Trustee Sampson, seconded by Trustee Sadorra and passed with a vote of 4 ayes, 0 nays, 3 absent as shown in roll call vote. Carter-aye, Fong-aye, Sadorra-aye, Sampson-aye, Dockstader-absent, Self-absent, Widmann-absent.

147. Adopt Resolution Authorizing the County Superintendent's Office to Make Corrections on Commercial and/or Payroll Warrants Ref. II F  
A motion to adopt Resolution authorizing the County Superintendent's Office to Make Corrections on Commercial and/or Payroll Warrants was made by Trustee Sampson, seconded by Trustee Sadorra and passed with a vote of 4 ayes, 0 nays, and 3 absent as shown in roll call vote. Carter-aye, Fong-aye, Sadorra-aye, Sampson-aye, Dockstader-absent, Self-absent, Widmann-absent.
148. Approval to Submit Statement of Facts, Roster of Public Agencies Filing Ref II G  
It is recommended that the Board approve submitting a revised Statement of Facts listing new officers of the Board.  
A motion to approve submission of Statement of Facts, Roster of Public Agencies Filing, listing new officers of the Board was made by Trustee Sampson, seconded by Trustee Fong and passed with a unanimous vote.
149. PUBLIC FORUM  
Several parents were in attendance seeking answers and reassurance from the district because of a series of bomb threats received by Calipatria High School. Mr. Kline assured the parents that the safety of students during emergency situations is the district's first priority. In all instances, Calipatria police and fire departments and the Imperial County Bomb Squad were contacted. Telephone numbers have been traced and reported to Calipatria PD. The District has followed up with contact to the FBI. The last two threats were made from the same phone number. However, because all of the calls have been made with disposable cell phones, the FBI has informed the district that apprehension of the individual or individuals making the calls is unlikely. Mr. Kline reported that the caller sounds like a young individual. Mr. Derma and Mrs. Ortiz explained about evacuation procedures and why each incident must be handled differently each time, depending upon the time of day and weather conditions. Eddie Escalon, reported on events from a high school student's prospective, saying that the students do not believe the threats are coming from any Calipatria High School student. He also said that students are getting tired of the interruption and inconvenience caused by the evacuations. He believes that the evacuations are handled in a safe and orderly manner. Mr. Fong suggested that parents submit written concerns and recommendations to the district through their school sites. Regarding the cancellation of after school tutoring, Mr. Kline reassured parents that students would be kept under supervision until normal release time or until the students are picked up by the parent. Mr. Kline said that the district would send another newsletter to parents and would research the cost of autodialing programs that are designed to send parents automated notices via telephone. Mrs. Ortiz said that the district would also look at additional trainings for some of the part-time classifications, who have not been able to attend regular training sessions.

#### REPORTS

150. Student Recognition  
It is recommended that the Board recognize the following student(s) in recognition of special achievement: None submitted  
Trustee Carter commended students for their cooperation and behavior during the bomb threat incidents.
151. Superintendent's Report Ref. IV B  
It is recommended that the Board receive the Superintendent's Report as informational
- CDE November 2008 Highlights-Message from State Superintendent Jack O'Connell
- Mr. Kline reviewed some of the information provided in the November message from Superintendent O'Connell.
152. Assoc. Superintendent's Report Ref. IV C  
It is recommended that the Board receive the Assoc. Supt's Report as informational

The Board accepted the report as information.

153. Principal's Reports Ref. IV D  
It is recommended that the Board receive the reports as informational
- Fremont Primary: Mrs. Casey corrected the date for the Christmas Walk. It will be held on Thursday, December 18 and reported that Fremont Primary would have a float in the Christmas in the Dark parade being held December 13.
  - Grace Smith Elementary: Mrs. Aleksick had nothing to add.
  - Bill Young Middle: Mr. Derma had nothing to add.
  - Calipatria High School: Mrs. Calsada reported that Eddie Escalon had just been named Elk Teen of the Month.
154. Williams 2008-09 1st Quarterly Report from Imperial County Office of Education Ref. IV E  
It is recommended that the Board receive the 2008-09 Williams 1st Quarterly Report from the Imperial County Office of Education, submitted as Ref. IV E(1-10).  
Mr. Kline reported that many of the deficiencies cited on the facilities report for Calipatria High School would be resolved with the applications for funding under Williams Emergency Repairs. The applications, totaling \$2.4 million, are slated for approval at the January meeting of the State Allocation Board. Mr. Kline also reported that bids on the swimming pool would be opened on December 15. He has already been in contact with the Imperial Valley swim teams to schedule the 4th of July swim meet in Calipatria.
155. ASB Report  
It is recommended that the Board hear a report from the CHS ASB representative Eddie Escalon, ASB President, reported on current and upcoming ASB events. He reported that the ASB is mounting a campaign to revive school spirit under their motto , "Pride, Tradition and Excellence." An upcoming canned food drive is being made part of the Class of the Year (COTY) competition. It is part of FFA's attempt to collect over one million cans of food. Many activities are planned for Friday, December 19. The senior class will do the traditional rounds of Christmas caroling and the Spanish Club will have a Posada, singing traditional Mexican songs. There will be multicultural activities and the Drama Club will present a play entitled, An Ebony Scrooge.
- CONSENT AGENDA
156. A motion to table Personnel was made by Trustee Sadorra, seconded by Trustee Sampson and passed with a unanimous vote.
157. A motion to approve the remaining items under the Consent Agenda was made by Trustee Sadorra, seconded by Trustee Sampson and passed with a unanimous vote.
- A. Approval of Minutes Ref. V A  
It is recommended that the Board approve the minutes of the regular meeting of November 10, 2008, submitted as Ref. V A(1-5).
- C. Approve Financial Reports
- |    |                |               |
|----|----------------|---------------|
| 1. | Cash Flow      | Not Available |
| 2. | Revolving Cash | Ref. V C 2    |
| 3. | Developer Fees | Ref. V C 3    |
| 4. | ASB Financial  | Ref. V C 4    |
- D. Approve Purchase Orders Ref. V D  
It is recommended that the Board approve purchase order numbers: 090599 through 090688, submitted as Ref. V D(1-4).
- E. Ratify Commercial Warrant Registers Available  
It is recommended that the Board ratify commercial warrant register numbers: #18, #19, #20.
- F. Approve Breakfast and Lunch Menus Ref. V F  
It is recommended that the Board approve the breakfast and lunch menus submitted as Ref. V F(1-3).
- BUSINESS
158. Approve First Interim Financial Report Available

It is recommended that the Board approve the First Interim Financial Report as submitted. The report is available to the public for viewing at the Superintendent's Office, 501 W. Main Street, Calipatria, CA during normal business hours.

A motion to approve the First Interim Financial Report was made by Trustee Sampson and seconded by Trustee Sadorra. Mrs. Wigg reported that she has increased the revenue limit to reflect an increased enrollment. At CBEDS day, October 1, there was a 34 student increase over the previous year. In anticipation of state budget cuts, she has budgeted a 5.8% reserve for economic uncertainties. Trustee Fong asked whether the budget was adjusted for lower fuel cost. Mrs. Wigg reported that although she has made some adjustments, she did not project that fuel prices would remain steady through the end of the fiscal year, and allowed for a rise in fuel costs. The motion to approve passed with a unanimous vote.

159. Approve 403(b) Plan and Third Party Administrator, Envoy Plan Services Ref. VI B  
It is recommended that the Board approve the 403(b) Plan for a Public School in which Envoy Plan Services is named as the Third Party Administrator, submitted as Ref. VI B(1-12).  
A motion to approve 403(b) Plan and approve Third Party Administrator, Envoy Plan Services, was made by Trustee Sadorra, seconded by Trustee Fong and passed with a unanimous vote. Mrs. Wigg explained new regulations make it necessary for school district to have Third Party Administrators handle the administration of the Tax Sheltered Annuity plans to which district employees contribute. This is the same company which handles the Tax Sheltered Annuities for the Imperial County Office of Education.
160. Adopt Resolution of the Board of Trustees of the Calipatria Unified School District Amending the Appendix of the Conflict of Interest Code Pursuant to the Political Reform Act of 1974 Ref. VI C  
It is recommended that the Board adopt Resolution of the Board of Trustees of the Calipatria Unified School District Amending the Appendix of the Conflict of Interest Code Pursuant to the Political Reform Act of 1974, submitted as Ref. VI C(1-5)  
A motion to adopt Resolution of the Board of Trustees of the Calipatria Unified School District Amending the Appendix of the Conflict of Interest Code Pursuant to the Political Reform Act of 1974 was made by Trustee Sampson, seconded by Trustee Sadorra and passed with a unanimous vote. Mrs. Raceles explained that the changes are required to add the newly created supervisory positions of Network Engineer and Maintenance-Operations.
161. Certification of Temporary Athletic Coaches Ref. VI D  
Title 5 5594 requires that the Board certify to the State Board of Education that the district conforms with state requirements governing the employment of temporary athletic team coaches.  
Certification of Competencies (Title 5 5593) were submitted as follows: Calipatria High School - September 8, 2008, Young Middle School - October 13, 2008. Regulations and Checklist for Temporary Athletic Coaches Qualifications submitted as Ref. VI(1-4). It is recommended that the Board certify compliance as required by Title 5 5594.  
A motion to certify compliance was made by Trustee Sampson, seconded by Trustee Fong and passed with a unanimous vote.
162. Interdistrict Attendance Petitions Ref. VI E  
It is recommended that the Board approve petition for Interdistrict Attendance as follows:  
Kristin A. Barrios - Brawley Union High to Calipatria - to graduate with classmates  
A motion to approve Interdistrict Attendance Petition was made by Trustee Sampson, seconded by Trustee Sadorra and passed with a unanimous vote.
163. Approve Application for Bus Replacement Funding Ref. VI F  
It is recommended that the Board approve the Application for Bus replacement funding Small School District and County Office of Education Bus Replacement Program Fiscal Year 2008-09, including Certification.  
A motion to approve Application for bus Replacement Funding was made by Trustee Fong, seconded by Trustee Sadorra and passed with a unanimous vote.
164. Approval to Hire on Variable Term Waiver Ref. VI G

It is recommended that the Board approve the following to be employed on a Variable Term Waiver and assigned as follows for the second semester of the 2008/09 and first semester of the 2009/10 school year. Verification of Requirements is submitted as Ref. VI G(1-4)

- Martha J. Self – Drivers Education and Training

A motion to approve the hire of Martha Self on a Variable Term Waiver for Drivers Education and Training and submit Variable Term Waiver Request was made by Trustee Sadorra, seconded by Trustee Fong and passed with a unanimous vote.

165. Approve 2008-2009 Teaching Assignment Report Ref. VI H

It is recommended that the Board approve the 2008-09 Teaching Assignment Report to the Imperial County Office of Education as required by law, submitted as Ref. VI H(1-25).

A motion to approve 2008-09 Teaching Assignments was made by Trustee Sampson, seconded by Trustee Sadorra and passed with a unanimous vote.

166. Review Promotion and Graduation Activities

It is recommended that the Board review dates for graduation and promotion activities.

	<u>Date/Time</u>	<u>Grad Night/Disneyland</u>
High School Graduation	June 10, 2009 8:00 p.m.	June 4, 2009
Young Middle School 8th	June 11, 2009 7:00 p.m.	May 29, 2009

A motion to approve the Promotion and Graduation dates was made by Trustee Sampson, seconded by Trustee Sadorra and passed with a unanimous vote.

167. Accept for Second Reading and Adopt Use of Technology Board Policies, Regulations and Updated Acceptable Use Agreement

It is recommended that the Board accept for Second Reading and Adopt the following:

1. BP/AR 4040 Employee Use of Technology Ref. VI J(1-3)
2. BP/AR 6163.4 Student Use of Technology Ref. VI J(4-7)
3. Internet and Other Information Systems Acceptable Use Policy Ref. VI J(8-11)

A motion to accept for Second Reading and Adopt use of Technology Board Policies and Regulation and updated Acceptable Use Agreement was made by Trustee Sampson, seconded by Trustee Sadorra and passed with a unanimous vote.

168. Second Reading and Adoption of Amended Board Bylaw 9320 Ref. VI K

It is recommended that the Board determine whether to amend BB 9320 to change the time for Regular Meetings from 7:30 p.m. to 7:00 p.m.. Board Bylaw submitted as Ref. VI K(1-5).

A motion to table to next month was made by Trustee Fong and seconded by Trustee Carter. The motion failed by a vote of 2 ayes and 2 nays. Trustees Sadorra and Sampson voted no. A motion to deny adoption was made by Trustee Sadorra and seconded by Trustee Sampson. The motion failed with a vote of 2 ayes and two nays. Trustees Fong and Cater voted no.

169. Adopt 2009 Board Meeting Calendar Ref. VI L

It is recommended that the Board adopt a Calendar for 2009, proposed Calendar submitted as Ref. VI L

A motion was made by Trustee Sampson and seconded by Trustee Sadorra to adopt the 2009 calendar with regular meetings set for 7:30 p.m. The motion passed with a unanimous vote.

170. Approve Revised 2008-09 Migrant Education Service Agreement Ref. VI M

It is recommended that the Board approve the Revised 2008-09 Migrant Education Service Agreement, submitted As Ref. VI M(1-5)

A motion to approve the Revised 2008-09 Migrant Service Agreement was made by Trustee Sampson, seconded by Trustee Sadorra and passed with a unanimous vote.

171. A motion was made by Trustee Sampson to add discussion of campus security with Security Operations Manager, Superintendent Kline, to the Closed Session. The motion was seconded by Trustee Sadorra and passed with a unanimous vote.

172. A motion to adjourn to a Closed Session was made by Trustee Sadorra, seconded by Trustee Sampson and passed with a unanimous vote. Before adjourning to the Closed Session, Mr. Kline introduced the Board to Mr. Gabino Mendoza, the new Ag teacher. Mr. Mendoza is pleased to be back in the Imperial Valley and is looking forward to continuing and building upon the Ag program at Calipatria High School. The meeting adjourned to a Closed Session at 9:00 p.m.

CLOSED SESSION

- A. Negotiations/Collective Bargaining, pursuant to Govt Code 54957.6  
1. Directions for Negotiations: CUTA  
2. Directions for Negotiations: CSEA  
3. Directions for Negotiations: Management, Supervisory & Confidential
- B. Security Matters

NEW OR UNFINISHED BUSINESS

173. The meeting reconvened to an Open Session at 10:20 p.m. Trustee Carter reported that direction had been given to the Superintendent regarding matters of Negotiations and Security Matters.

174. Personnel Ref. V B  
It is recommended that the Board approve Personnel Action, submitted as Ref. V B(1-2)  
A motion was made by Trustee Sadorra to remove Personnel from the table and to approve Personnel Action but deny approval to hire the 7th Grade Boys Basketball coach. The motion was seconded by Trustee Sampson and passed with a unanimous vote.

175. BOARD DISCUSSION  
The Board called for a Special Meeting to accept bids and award the swimming pool contract for Monday, December 15 at 5:15 p.m. at the District Board Room.

176. ADJOURN  
A motion to adjourn was made by Trustee Fong, seconded by Trustee Sadorra and passed with a unanimous vote. The meeting adjourned at 10:25 p.m.

Respectfully submitted,

\_\_\_\_\_  
Douglas T. Kline, Secretary

APPROVED AND ENTERED INTO THE PROCEEDINGS OF THE DISTRICT THIS DAY

\_\_\_\_\_  
Date

\_\_\_\_\_  
Patty Dockstader, Clerk of the Board