

MINUTES
BOARD OF TRUSTEES
CALIPATRIA UNIFIED SCHOOL DISTRICT

October 13, 2008

The Board of Trustees of the Calipatria Unified School District met in Regular Session this date in the Board Room located at 501 West Main Street, Calipatria, California.

Present: Marcia A. Carter, President
Edgar R. Self, Clerk
Patty Dockstader
Michael Fong
Augustine Sadorra
Glenn B. Sampson

Absent: Holly Widmann

Others Present: Douglas T. Kline, Supt.
Betty J. Raceles, Adm. Asst.
Lori Wigg, Business Manager

83. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order at 7:30 p.m. by Trustee Carter, President of the Board. The Pledge of Allegiance was led by Trustee Sampson.

84. PUBLIC FORUM

There were no comments from the public.

REPORTS

85. Student Recognition

There were none submitted.

86. Superintendent's Report Douglas T. Kline

It is recommended that the Board hear a report from the Superintendent as informational

1. Williams Visit - Grace Smith Elementary
2. ACSA Policy Advisory: Algebra I issue
3. AALRR Alert: Brown Act Amendment Regarding Board Communication

Mr. Kline explained that, although the Williams Report for Grace Smith School shows they were short of textbooks, there are now sufficient textbooks for each students at each grade level. This site is the first in the County to receive an "Exemplary" rating. The Williams site committee had expressed concerns over the High School Voc Ed Building. Although the district has not received an official report, he has met with Mr. Anderson and Mrs. Mallory over the issue of unsafe electric saws and the cleanliness of the facility. Mr. Kline reported that the saws have been removed and the building is much cleaner. The County has not returned for a visit.

Mr. Kline asked the Board to review ACSA's advisory on the Algebra I issue, saying that the district would make no changes to its curriculum pending a review at the end of this school year. In order to comply with the requirements of the law, curriculum will need to be realigned for each grade level beginning with Kindergarten.

87. Asst. Superintendent's Report

Angelita V. Ortiz

It is recommended that the Board hear a report from the Asst. Superintendent as informational.

1. 2007-08 Title III Accountability Report

The Board received the report as information.

88. Principals' Reports - Written

It is recommended that the Board receive reports from school sites as informational

1. Grace Smith Elementary
2. Calipatria High School

Mrs. Casey reported that Fremont Primary would be holding a Book Fair next Tuesday from 5:00 p.m. to 7:00 p.m. and Red Ribbon Week the following week. They will also be having their Costume Walk on October 31 beginning at 9:00 a.m. Mrs. Casey reported that the ASES Music Teacher had donated recorders to each student in the program, so the students are involved in both singing and learning to play a musical instrument.

89. ASB Report

It is recommended that the Board hear a report from the CHS ASB representative.
There was no ASB report.

90. Quarterly Report on Williams Uniform Complaints

It is recommended that the Board receive a report on the following general subject areas for any school within the district during the quarter ending **Sept. 30, 2008**

- Textbooks and Instructional Materials: No complaints filed
- Teacher Vacancy or Misassignments: No complaints filed
- Facilities Conditions: No complaints filed

The Board received the report as information.

91. A motion was made by Trustee Fong to remove from the Consent Agenda and table Personnel Action. The motion was seconded by Trustee Sampson and passed with a unanimous vote.

92. CONSENT AGENDA

A motion to approve the Consent Agenda (excluding Personnel Action) was made by Trustee Sampson, seconded by Trustee Sadorra and passed with a unanimous vote.

A. Approval of Minutes

Ref. IV A

It is recommended that the Board approve the minutes of the Special Called meeting of September 6, 2008, and regular meeting of September 8, 2008, submitted as Ref. IV A(1-6).

~~B. Personnel Action~~

~~Ref. IV B~~

~~It is recommended that the Board approve Personnel Action, submitted as Reference IV B(1-2).~~

C. Approve Financial Reports

It is recommended that the Board approve the following Financial Reports, presented as referenced.

1. Cash Flow Ref. IV C 1
2. Revolving Cash Ref. IV C 2
3. Developer Fees (Itemized Collection Report page 2) Ref. IV C 3
4. ASB Financial Ref. IV C 4

D. Approve Purchase Orders

Ref. V D

It is recommended that the Board approve Purchase Order numbers: 090263 through 090451, submitted as Ref. IV D(1-6).

E. Ratify Commercial Warrant Registers

Available

It is recommended that the Board ratify commercial warrant register numbers: #9, #10, #11, #12, #13.

F. Approve Menus

Ref. IV E

It is recommended that the Board approve the breakfast and lunch menus submitted as Ref. IV E(1-3)

BUSINESS

93. Declare District Adopted Texts for High School AP Statistics

Ref. V A

It is recommended that the Board adopt and declare the following as District adopted texts for High School, Grades 9-12. The Board further certifies that these texts have been approved by the Textbook

Selection Committees, site staff and school leadership teams and are aligned to the California Science Content Standards.

<u>Title</u>	<u>Publisher</u>	<u>Copyright</u>	<u>ISBN #</u>
Elementary Statistics	Pearson	2005	10: 0321198182

Note: Elementary Statistics was purchased with the approval of the School Site Council on October 2, 2006 for use as supplemental textbooks for AP Statistics. Beginning with the 2008-09 school year, it will be used as the core textbook and requires District adoption.

The American Pageant	Pearson	2006	0618479406
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Note: The American Pageant was declared a District Adopted Textbook on October 14, 2005, showing Houghton Mifflin as the publisher. The publisher is Pearson.

A motion to declare the textbooks as District Adopted Texts was made by Trustee Sampson, seconded by Trustee Self and passed with a unanimous vote.

94. Public Hearing - Sufficiency of Textbooks and Instructional Materials

The Board will hear comments from the public to determine whether each pupil, including English Language Learners, in each school in the district, have a standards aligned textbook or instructional materials, or both, to use in class and to take home, and are consistent with the content and cycles of the curriculum framework adopted by the state board in each of the following subjects:

- Mathematics
- Science
- History-Social Science
- English/Language Arts, including the English language development component of an adopted program, and
- Sufficient textbooks or instructional material were provided to each pupil enrolled in foreign language or health classes, and;
- Sufficient laboratory science equipment was provided for science laboratory classes offered in grades 9-12, inclusive.

A motion to open to a Public Hearing was made by Trustee Self, seconded by Trustee Sadorra and passed with a unanimous vote. There were no comments from the public.

95. Adopt Resolution Regarding Sufficiency or Insufficiency of Instructional Materials Ref. V C

It is recommended that the Board adopt Resolution for A Finding of Sufficient Instructional Materials or A Finding of Insufficient Materials, as determined by the public hearing, submitted as Ref. V C.

****Note:** If there is a Finding of Insufficiency the Board must: (1) determine why each pupil does not have sufficient textbooks or instructional materials in each subject and grade level and (2) what actions will be taken to ensure that all students have sufficient textbooks or instructional materials in all subjects that are aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks.

A motion to adopt Resolution Regarding Sufficiency of Instructional Materials was made by Trustee Dockstader, seconded by Trustee Fong and passed with a vote of 6 ayes, 0 nays and 1 absent, as follows: Carter - aye, Dockstader - aye, Fong - aye, Sadorra - aye, Sampson - aye, Self - aye, Widmann - absent.

96. Certification of Provision of Standards-Aligned Instructional Materials Ref. V D

****Note:** If a Finding of Sufficient Instructional Materials is determined, it is recommended that the Board Certify Provisions of Standards Aligned Instructional Materials. If, however, a Finding of Insufficiency is determined, it is recommended that the Board table certification pending compliance with provisions of Education Code 60422, submitted as Ref. V D (1-3).

A motion to Certify Provisions of Standards Aligned Instructional Materials was made by Trustee Sampson, seconded by Trustee Sadorra and passed with a unanimous vote.

97. Public Notice 45 Day Revisions to 2007-2008 Budget Lori Wigg

It is recommended that the Board review revisions to the 2008-2009 Budget pursuant to Education Code 42127

A motion to review revisions to the 2008-09 Budget was made by Trustee Sampson, seconded by Trustee Self and passed with a unanimous vote.

98. Certification of Compliance for Temporary Athletic Coaches Qualifications Ref. V F
Pursuant to 5 CCR 5594, at the first regular board meeting or within 30 days after selection of a temporary athletic team coach, whichever is sooner, the district superintendent shall certify to the local board of trustees that the provisions in Section 5593 have been met. The district submits Certification from Principal that the provisions of Title 5 California Code of Regulations 5593, as well as 5592 and 5596 have or will be met for all temporary athletic coaches hired at their school sites, submitted as Ref. V F(1-3)
1. Young Middle School
A motion to Certify Compliance for Temporary Athletic Coaches Qualifications for Young Middle School was made by Trustee Dockstader, seconded by Trustee Self and passed with a unanimous vote.
99. Approve Interdistrict Transfer Agreement Between Calipatria Unified School District and Brawley Elementary School District
It is recommended that the Board approve the Interdistrict Transfer Agreement Between Calipatria Unified School District and Brawley Elementary School District pursuant to the federal No Child Left Behind Act of 2001, submitted as Ref. V G(1-4)
A motion to approve the Interdistrict transfer Agreement Between Calipatria Unified School District and Brawley Elementary School District was made by Trustee Fong, seconded by Trustee Sampson and passed with a unanimous vote.
100. Approve Acceptance of 2008-2009 E-Rate Funding Ref. V H
It is recommended that the Board accept 2008-2009 E-Rate Funding, submitted as Ref. V H
A motion to approve acceptance of 2008-2009 E-Rate Funding was made by Trustee Dockstader, seconded by Trustee Sadorra and passed with a unanimous vote.
101. Accept Donation for Jostens Rev. V I
It is recommended that the Board accept the donation of camera equipment, valued at \$3,629.99, from Jostens to the Calipatria High School Publications class.
A motion to accept the donation of camera equipment from Jostens to the Calipatria High School Publication Class was made by Trustee Self, seconded by Trustee Sadorra and passed with a unanimous vote.
102. Accept Bid for School Bus and Piggyback on Southwest Transportation Agency Bid Ref. V J
It is recommended that the Board accept bid from Bus West (\$153,927.34) for the purchase of one 64 passenger school bus. It is further recommended the Board approve the use of the Southwest Transportation Agency bid with an opening date of January 8, 2007 as a cooperative purchase tool whose Bus Bid #704 was extended for an additional year. (Note: This bus was approved for purchase on 2/12/08, however, due to problems with delivery of the specified bus, it is required that the purchase be "piggybacked" onto another public bid.)
A motion to accept the bid, piggybacking on Southwest Transportation Agency's Bid was made by Trustee Sampson, seconded by Trustee Self and passed with a unanimous vote. Mr. Kline explained that, after dealing with three different sales representatives, Bus West is finally going to be able to deliver a bus with the correct specifications, including the top-mounted air conditioner and Cummings engine.
103. Adopt Resolution Authorizing Submittal of Application for Funding to the California Air Resources Board for the Lower-Emission School Bus Program for Replacement and/or Retrofit of Diesel School BusesRef. V K
It is recommended that the Board adopt the Resolution Authorizing Submittal of Application for Funding to the California Air Resources Board for the Lower-Emission School Bus Program for Replacement and/or Retrofit of Diesel School Buses, Resolution and Application submitted as Ref. V K
A motion to adopt Resolution Authorizing Submittal of Application for Funding to the California Air Resources Board for the Lower-Emission School Bus Program for Replacement and/or Retrofit of Diesel School Buses was made by Trustee Sampson, seconded by Trustee Self and passed with a unanimous vote. Mrs. Wigg explained that this is a competitive application so there is no guarantee of funding. The CARB will fund up to \$140,000 for replacement or \$20,000 for a retrofit. The district hopes to be able to replace Bus #25.

104. Declare District Surplus Property
 It is recommended that the Board declare the following item be listed as surplus property and unanimously agree that the property is worth no more than \$2,500, in which case the Board may designate any district employee to sell the property without advertising. (Education Code 17546). It is recommended that the surplus property be disposed at Edman Corp. of El Centro for scrap metal salvage.
- Bus #24, Ward, Model year 1985, Model Conventional, VIN #1GDM6PIG2DV534805, License E-468958
- A motion was made by Trustee Sampson to declare Bus #24 as surplus property with a value of no more than \$2,500. The motion was seconded by Trustee Self and passed with a unanimous vote.
105. Petitions for Pupil Interdistrict Attendance Ref. V M
 It is recommended that the Board approve the following Petitions for Interdistrict Attendance
1. Grace Barrios - Brawley Elementary to Calipatria - Parent Employment (continuing)
 2. Joshua Godinez - Brawley Elementary to Calipatria - Parent Employment/Child Care
 3. Maricela Gonzalez - Calipatria to Brawley Union High - Parent Employment (continuing)
 4. Tino Gonzalez - Calipatria to Brawley Elementary - Parent Employment (continuing)
- A motion to approve petitions 1 through 4 was made by Trustee Fong, seconded by Trustee Self and passed with a unanimous vote.
106. Approve School Site Plans Available
 It is recommended that the Board approve the School Site Plans as submitted. Copies are available for public review at the Superintendent's Office during normal business hours.
1. Calipatria High School
 2. Young Middle School
- A motion to approve 2008-09 School Site Plans for Calipatria High School and Young Middle School was made by Trustee Sampson, seconded by Trustee Sadorra and passed with a unanimous vote.
107. Approve Updated Organizational Chart (Exhibit 2110) Ref. V O
 It is recommended that the board approve the updated Organizational Chart (Exhibit 2110) reflecting changes made during the 2007-08 school year.
- A motion to discuss was made by Trustee Fong, seconded by Trustee Sampson and passed with a unanimous vote. Mr. Kline asked that the item be tabled pending further review of the organizational chart. A motion to table was made by Trustee Sampson, seconded by Trustee Fong and passed with a unanimous vote.
108. Accept for First Reading Employee Notification Policies Available
 It is recommended that the Board accept for First Reading the following Employee Notification Policies. Copies are available for viewing by the public at the superintendent's Office during normal business hours.
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| 1. | AR | 4112.9, 4212.9, 4312.9 | Employee Notifications |
| 2. | AR/E | 4112.3, 4212-3, 4312.3 | Oath or Affirmation |
| 3. | BP | 4112.42, 4212.42, 4312.42 | Drug and Alcohol Testing for School Bus Drivers |
| 4. | BP/AR | 4313.2 | Demotion/Reclassification (Mgmt & Supervisory) |
| 5. | AR | 4212 | Appointment and Conditions of Employment (Classified) |
| 6. | BP | 4020 | Drug and Alcohol-Free Workplace |
| 7. | BP/AR | 4119.11, 4219.11, 4319.11 | Sexual Harassment |
| 8. | BP/AR | 4030 | Nondiscrimination in Employment |
| 9. | AR | 4031 | Complaints Concerning Discrimination in Employment |
| 10. | AR | 4112.1 | Contracts (Certificated) |
| 11. | BP/AR | 4154, 4254, 4354 | Health and Welfare Benefits |
| 12. | BP | 4115 | Evaluation/Supervision (Certificated) |
| 13. | BP | 4215 | Evaluation/Supervision (Classified) |
| 14. | BP | 4315 | Evaluation/Supervision (Mgmt & Supervisory) |
| 15. | BP | 4117.3 | Personnel Reduction (Certificated) |
| 16. | AR | 4112.6, 4212.6, 4312.6 | Personnel Records |
| 17. | AR | 4261.1 | Personal Illness and Injury Leave (Classified) |

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| 18. | AR | 4261.11 | Industrial Accident/Illness Leave (Classified) |
| 19. | BP/AR | 4118 | Suspension/Disciplinary Action (Certificated) |
| 20. | AR | 4218 | Dismissal/Suspension/Disciplinary Action (Classified) |
| 21. | BP/AR | 4158, 4258, 4358 | Employee Security |

A motion to accept Board Policy, Administrative Regulation and/or Exhibits 1 through 21 for First Reading was made by Trustee Self, seconded by Trustee Dockstader and passed with a unanimous vote.

109. Accept for Second Reading and Adoption Series 6000 Instruction Available

It is recommended that the Board accept for First Reading Series 6000 Instruction. Copies are available for viewing by the public at the Superintendent's Office during normal business hours.

A motion to accept for Second Reading and Adopt Series 6000 was made by Trustee Sampson, seconded by Trustee Fong and passed with a unanimous vote.

110. A motion to adjourn to a Closed Session was made by Trustee Fong, seconded by Trustee Sadorra and passed with a unanimous vote. The meeting adjourned to a Closed Session at 8:10 p.m.

CLOSED SESSION

A. Students

1. Review Recommendation for Expulsion of 2008-2009 Student #1
2. Discuss request from Del Rio Community to return expelled student to Calipatria High School at the semester

B. Personnel

1. Review Applications for Activity Advisors Extra-Extra Duty Assignments
 - a. California Scholastic Federation
 - b. Fitness Center
2. Review request from Business Manager to provide consultation services to Heber School District

Note: Only with prior approval by the Board, may the Business Manager undertake outside professional activities for remuneration including consulting, speaking and writing provided that all such outside professional activities do not interfere with the Business Manager's ability to perform regular duties under this Agreement.

The meeting reconvened to a Public Session at 9:09 p.m.

NEW OR UNFINISHED BUSINESS

111. Recommendation for Expulsion of 2008-2009 Student #1

A motion to uphold the recommendation of the Expulsion Panel was made by Trustee Sampson, seconded by Trustee Dockstader and passed with a unanimous vote.

112. Review Applications for Activity Advisors Extra-Extra Duty Assignments

- a. California Scholastic Federation
- b. Fitness Center

A motion to approve the Extra-Extra Duty Applications was made by Trustee Sampson, seconded by Trustee Carter and passed with a unanimous vote.

113. Review request from Business Manager to provide consultation services to Heber School District

Note: Only with prior approval by the Board, may the Business Manager undertake outside professional activities for remuneration including consulting, speaking and writing provided that all such outside professional activities do not interfere with the Business Manager's ability to perform regular duties under this Agreement.

A motion to approve the Business Manager's request to provide consultation services to Heber School District was made by Trustee Sampson, seconded by Trustee Sadorra and passed with a unanimous vote.

114. A motion was made by Trustee Sadorra to taken Personnel Action from the table. The motion was seconded by Trustee Sampson and passed with a unanimous vote.

115. Personnel Action

Ref. IV B

A motion to approve Personnel Action was made by Trustee Sampson, seconded by Trustee Self and passed with a unanimous vote.

116. Request from Del Rio Community to Reinstate Expelled Student at the Semester
Trustee Carter announced that no action was taken by the board, but that direction had been given to the Superintendent.
117. BOARD DISCUSSION
There was no Board Discussion
118. ADJOURN
A motion to adjourn was made by Trustee Fong, seconded by Trustee Dockstader and passed with a unanimous vote. The meeting adjourned at 9:15 p.m.

Respectfully submitted,

Douglas T. Kline, Secretary

APPROVED AND ENTERED INTO THE PROCEEDINGS OF THE DISTRICT THIS DAY

Date

Edgar R. Self, Clerk of the Board