

MINUTES  
BOARD OF TRUSTEES  
CALIPATRIA UNIFIED SCHOOL DISTRICT

August 11, 2008

The Board of Trustees of the Calipatria Unified School District met in Regular Session this date in the Board Room located at 501 West Main Street, Calipatria, California.

Present: Marcia A. Carter, President  
Edgar R. Self, Clerk  
Michael Fong  
Augustine Sadorra  
Glenn B. Sampson  
Holly Widmann

Absent: Patty Dockstader

Others Present: Douglas T. Kline, Supt.  
Betty J. Raceles, Adm. Asst.  
Lori Wigg, Business Manager

032. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order at 7:30 p.m. by Trustee Carter, President of the Board. The Pledge of Allegiance was led by Mrs. Ortiz.

033. PUBLIC FORUM

Trustee Sampson wanted to correct an article recently published in the IV Press implying that the Imperial County Workforce Investment Board (WIB) was controlled by the Imperial Valley Regional Occupational Program (ROP). ROP often makes referral to the WIB, but they are separate entities, with separate Boards and neither has control over the other.

REPORTS

034. Student Recognition

It is recommended that the Board recognize the following student(s) in recognition of special achievement:  
None submitted

035. Superintendent's Report

Ref. III B

1. CDE July 2008 Highlights

2. Fiscal Report: Statewide Average Reserve Percentages Revisited

Mr. Kline made reference to State Superintendent of Schools, Jack O'Connell's strong objection, as stated in the CDE July 2008 Highlight report, to the State Board of Education's recent decision that will make Algebra I a requirement for 8th grade students. Mr. Kline agrees that much time, effort and money will be needed to successfully meet this requirement.

036. Assoc. Superintendent's Report

Ref. III C

It is recommended that the Board receive the Assoc. Superintendent's report as informational.

1. Written Report

2. API Estimations

3. API Accountability Information

4. CASEMIS File Certification Report

Mrs. Ortiz reported that students performed fairly well on the new test designed for special education students. She also reported that all schools scored over 700, with Fremont Primary maintaining their 800+

scores. All schools should meet established goals. She will give more detailed information at the September meeting.

037. Principals' Reports

It is recommended that the Board receive reports from school sites as informational. There were no reports from the Principals.

038. Labor Compliance Program

Ref. III E

It is recommended that that Board receive the Annual Labor Compliance Report as informational. The report was received as information.

039. CONSENT AGENDA

A motion to move Personnel Action to Item M under Business and approve the remainder of the Consent Agenda was made by Trustee Self, seconded by Trustee Sampson and passed with a unanimous vote.

A. Approval of Minutes

Ref. IV A

It is recommended that the Board approve the minutes of the regular meeting held July 21, 2008, submitted as Ref. IV A(1-8).

C. Approve Financial Reports

It is recommended that the board approve the following Financial Reports, presented as referenced.

- |                   |               |
|-------------------|---------------|
| 1. Cash Flow      | Not Available |
| 2. Revolving Cash | Ref. IV C 2   |
| 3. Developer Fees | Ref. IV C 3   |
| 4. ASB Funds      | Not Available |

D. Approve Purchase Orders

Ref. IV D

It is recommended that the Board approve purchase order numbers as follows:

- FY 2007-08 Purchase Order Numbers 081593 through 081603
- FY 2008-09 Purchase Order Numbers 090063 through 090116

submitted as Ref. IV D(1-4).

E. Ratify Commercial Warrant Registers

Available

It is recommended that the Board ratify commercial warrant registers as follows: #2, #3, #4, #5.

F. Menus

Ref. IV F

It is recommended that the Board approve the menus, submitted as Ref. IV F(1-6)

BUSINESS

040. Approval to Hire on Provisional Internship Permit

Ref. V A

It is recommended that the Board approve the following to be employed on a Provisional Internship Permit and assigned as follows for the 2008-09 school year. Verification of Requirements is submitted as Ref. V A(1-5)

1. James F. Smith II - Chemistry and General Science - Grades 9-12

A motion to approve the employment of James F. Smith on a Provisional Internship Permit for Chemistry and General Science (Grades 9-12) was made by Trustee Sampson, seconded by Trustee Self and passed with a unanimous vote.

041. Adopt Annual Resolution Authorizing Interfund Borrowing Between Funds In An Amount Not to Exceed \$200,000

It is recommended that the Board adopt Resolution Authorizing Interfund Borrowing Between Funds In An Amount Not to Exceed \$200,000, submitted as Ref. V B.

A motion to adopt Annual Resolution Authorizing Interfund Borrowing Between Funds In An Amount Not to Exceed \$200,000 was made by Trustee Sampson, seconded by Trustee Self and passed with a Roll Call vote as follows: Carter-Aye, Fong-Aye, Sadorra-Aye, Sampson-Aye, Self, Widmann-Aye, Dockstader-Absent.

042. Declaration of Need for California Basic Education Skills Test (CBEST) Waivers for 30-Day Substitutes for the 2008-09 School Year

It is recommended that the Board declare a need for CBEST Waivers for 30-Day Substitutes as follows:  
**The Governing Board of the Calipatria Unified School District declares that the district has been unable to recruit enough day-to-day substitute teachers who have had an opportunity to take and pass the California Basic Education Skills Test (CBEST).**

The District anticipates employing ten (10) day-to-day substitutes on variable term CBEST waivers for the 2008-09 school year.

A motion to declare a need for CBEST Waivers for 30-Day Substitutes for the 2008-09 school year was made by Trustee Sampson, seconded by Trustee Self and passed with a unanimous vote.

043. Facility Advisor Contract Ref. V D

It is recommended that the Board take action with regard to the Agreement for Professional Services with School Facility Advisors expired as of July 31, 2008. Reference V D(1-5) It is believed that the district is no longer in need of continuous and ongoing services and would prefer to enter into a "fee for services" arrangement as needed.

A motion to discuss was made by Trustee Sampson, seconded by Trustee Fong and passed with a unanimous vote. Mr. Kline reported that he had made contact with Facility Advisors. They agreed to a fee for service arrangement. Because growth has slowed in Imperial County, Facility Advisors has added fee for service to their general offerings.

044. Ratify Approval of LandMark Contract Ref. V E

It is recommended that the Board ratify approval of the contract with LandMark Geo-Engineers and Geologists for geotechnical investigation of proposed swimming pools in the amount of \$5,950.00, submitted as Ref. V E(1-5)

A motion to ratify approval of the contract with LandMark was made by Trustee Sadorra, seconded by Trustee Widmann and passed with a unanimous vote.

045. Approve Student Teaching Agreement with SDSU Ref. V F

It is recommended that the Board approve the 2008-09 Student Teaching Agreement with San Diego State University, submitted as Ref. V F(1-4).

A motion to approve Student Teaching Agreement with San Diego State University was made by Trustee Sampson, seconded by Trustee Widmann and passed with a unanimous vote.

046. Approve Interdistrict Attendance Petitions Ref. V G

It is recommended that the Board approve Petitions for Pupil Interdistrict Attendance as follows:

1. Josue Lopez - Calipatria to Brawley Union High - Moving back to Brawley
2. Isabella B. Martinez - Calipatria to Brawley Elementary - Parent Employment

A motion to approve Interdistrict Attendance Petitions 1-2 was made by Trustee Sadorra, seconded by Trustee Fong and passed with a unanimous vote.

047. Accept for Second Reading and Adopt Updated Policies Available

It is recommended that the Board accept for Second Reading and Adopt the following updated Board Policies, Administrative Regulations and Exhibits. A general description of the changes is submitted as Ref. V H(1-5) Copies of these documents are available to the public at the Superintendent's Office during normal business hours.

1. BP/AR 0420 School Plans/Site Councils
2. BP/AR 0440 District Technology Plan
3. BP 0500 Accountability
4. BP/AR 0520.1 High Priority Schools Grant Program
5. BP/AR 0520.4 Quality Education Investment Schools
6. BP 1113 District And School Web Sites
7. BP/AR 1220 Citizen Advisory Committees
8. BP/AR 1230 School-Connected Organizations

- 9. BP 1260 Educational Foundation
- 10. BP/AR/E1330 Use Of School Facilities
- 11. BP 1400 Relations Between Other Governmental Agencies And The Schools
- 12. BP 2000 Concepts And Roles
- 13. BP 3314 Payment For Goods And Services
- 14. BP 3400 Management of District Assets/Accounts
- 15. BP 3452 Student Activity Funds
- 16. BP/AR 3511 Energy And Water Management
- 17. BP/AR 3515 Campus Security
- 18. AR 3516.3 Earthquake Emergency Procedure System
- 19. AR/E 3541.1 Transportation for School-Related Trips
- 20. BP/AR 3550 Food Service/Child Nutrition Program
- 21. BP/AR 3551 Food Service Operations/Cafeteria Fund
- 22. BP/AR 3553 Free And Reduced Price Meals
- 23. BP/AR 3554 Other Food Sales
- 24. BP/AR 6145 Extracurricular and Cocurricular Activities (\*Education code 35160.5 requires annual review of this policy. If no revisions are deemed necessary, the Board minutes shall indicate the review was conducted.)
- 25. BP/AR 6178 Career Technical Education
- 26. AR 7111 Evaluating Existing Buildings
- 27. BB 9000 Role Of The Board
- 28. BB 9200 Limits Of Board Member Authority
- 29. BB 9220 Governing Board Elections
- 30. BB 9310 Board Policies
- 31. BB 9320 Meetings And Notices
- 32. BB 9322 Agenda/Meeting Materials
- 33. BB 9323 Meeting Conduct
- 34. E 9323.2 Actions By The Board

A motion to accept for Second Reading and adopt Board Policies, Administrative Regulations, and Exhibits 1 through 34 was made by Trustee Self, seconded by Trustee Sampson and passed with a unanimous vote.

048. Approve Additional 2008-09 CHS Tentative Course Offerings Ref. V I

It is recommended that the Board approve the Additional 2008-09 CHS Course Offerings. Course descriptions are submitted as Ref. V I.

- 1. IVROP Ag Mechanics
- 2. Advanced Biology
- 3. Agriculture and Natural Resources

A motion to approve the additional 2008-09 CHS tentative course offerings was made by Trustee Sampson, seconded by Trustee Self and passed with a unanimous vote.

049. Declare District Adopted Texts for High School Advanced Biology Ref. V J

It is recommended that the Board adopt and declare the following as District adopted texts for High School, Grades 9-12, Advanced Biology. The Board further certifies that these texts have been approved by the Textbook Selection Committees, site staff and school leadership teams and are aligned to the California Science Content Standards.

<u>Title</u>	<u>Publisher</u>	<u>Copyright</u>	<u>ISBN #</u>
<i>Biology, 8th edition</i>	Pearson Education.	2008	0-13-135691-7

Authors: Neil A. Campbell, Jane B. Reece

A motion to adopt and declare the text as district adopted texts for grades 9-12 was made by Trustee Sampson, seconded by Trustee Self and passed with a unanimous vote.

050. CSBA Nominations for Directors-at Large, Asian/Pacific Islander and Hispanic Ref. V K

It is recommended that the Board consider nominations for Director-at-Large, Asian/Pacific Islander and Hispanic. It is the responsibility of the nominating board to obtain permission from the nominee prior to

submitting his or her name. Nominations are being accepted by CSBA until September 26, 2008. There were no recommendations.

051. Superintendent Evaluation Workshop

It is recommended that the Board take action to finalize date for the Superintendent Evaluation Workshop (tentatively scheduled for Sat. Sept. 6, 2008 from 9:00 a.m. to 4:00 p.m.). The Board should also discuss menu and costs for refreshments and lunch.

Mrs. Raceles reported that additional information has been received from CBSA regarding the Workshop requirements. It is a Special Called Meeting and is open to the public. There were also specific requirements for seating and media presentation. Trustee Self suggested that the workshop be held in the District Board Room. The Board requested that drinks, fruit and muffins be provided for the morning session and a Tri-tip lunch be catered by Hacienda of Brawley.

052. Personnel Action

Ref. IV B

It is recommended that the Board approve Personnel Action, submitted as Ref. IV B

A motion to approve Personnel Action was made by Trustee Sadorra and seconded by Trustee Widmann. Trustee Self was concerned that the transfer of Mrs. Lovecchio to Fremont Primary would have an adverse affect on high school SDC students who do not do well with change. Mr. Kline explained that SDC students are familiar with Mr. Iten, who has worked with these same students in an RSP capacity. Mr. Kline believes the transfer is in the best interest of the districts' students at both sites. The motion passed with a unanimous vote.

053. A motion to adjourn to a Closed Session was made by Trustee Sadorra, seconded by Trustee Sampson and passed with a unanimous vote. The meeting adjourned to a Closed Session at 8:30 p.m.

CLOSED SESSION

A. Personnel

1. Review Recommendation for Hiring Extra Duty Positions

B. Conference with Douglas T. Kline pursuant to Govt Code 54957.6

1. Negotiations with (Must specify):

- a. Calipatria Unified Teachers Association (CUTA)
- b. Calif. School Employees Assoc (CSEA)
- c. Management, Supervisory and Confidential

The meeting reconvened to an Open Session at 8:55 p.m.

054. A motion to approve Applications for Extra Duty Positions was made by Trustee Sampson, seconded by Trustee Sadorra and passed with a unanimous vote.

055. BOARD DISCUSSION

There was no Board Discussion.

056. ADJOURN

A motion to adjourn was made by Trustee Sampson, seconded by Trustee Widmann and passed with a unanimous vote. The meeting adjourned at 8:57 p.m.

Respectfully submitted,

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Douglas T. Kline, Secretary

APPROVED AND ENTERED INTO THE PROCEEDINGS OF THE DISTRICT THIS DAY

Date

Edgar R. Self, Clerk of the Board