

Agenda
Board of Trustees
Calipatria Unified School District

Date: January 12, 2009
Time: 7:30 p.m.
Place: **Grace Smith Elementary Multipurpose Bldg
9 E. 4th Street, Niland, CA**

Individuals who require special accommodations, including, but not limited to accessible seating or documentation in accessible formats, should contact the Superintendent or designee at least two days before the meeting date at (760) 348-2892.

- I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE
- II. APPOINT SECRETARY OF THE BOARD BY PRESIDENT OF THE BOARD
(Traditionally the Superintendent is named):
- III. PUBLIC FORUM
Please limit individual comments to three minutes. Any member of the public who has a specific complaint about any district employee may use the District's established complaint procedure, copies of which are available at the District Office.
- IV. REPORTS
 - A. Student Recognition
It is recommended that the Board recognize the following student(s) in recognition of special achievement: **1st Annual MESA Mindstorms NXT Robotics Competition Winners**
2nd Place Winners-Calipatria High School: Luis Angel Garcia, Luis Torres, Chris Bermejo, Victor Zamorano, Steven Valdez, Eric Sanchez, Gabriela Juarez, Daniel Vasquez, Gerardo Roman.
 - B. Superintendent's Report Douglas T. Kline
It is recommended that the Board receive the Superintendent's Report as informational
 - 1. CDE December 2008 Highlights
 - C. Assoc. Superintendent's Report Angelita V.Ortiz
It is recommended that the Board receive the Assoc. Supt's Report as informational
 - 1. Report
 - 2. 2007-08 Annual Report Needs Assessment
 - 3. 2007-08 California Physical fitness Report
 - 4. NFRC 7th Annual Family & children's Health Fair
 - 5. DELAC Report
 - D. Principal's Reports Ref. IV D
It is recommended that the Board receive the reports as informational
 - 1. Grace Smith Elementary
 - 2. Fremont Primary
 - 3. Young Middle School
 - 4. Calipatria High School
 - 5. Counseling Report
 - E. ASB Report
It is recommended that the Board hear a report from the CHS ASB representative

- F. Quarterly Report on Williams Uniform Complaints Ref. IV F
 It is recommended that the Board receive a report on the following general subject areas for any school within the district during the quarter ending December 2008:
- Textbooks and Instructional Materials: No complaints filed
 - Teacher Vacancy or Misassignments: No complaints filed
 - Facilities Conditions: No complaints filed

V. CONSENT AGENDA

All items on the Consent Agenda are considered by the Superintendent to be of a routine nature and are acted upon with one motion. Any recommendation may be removed from the Consent Agenda at the request of any Board Member and placed under Business.

- A. Approval of Minutes Ref. V A
 It is recommended that the Board approve the minutes of the regular meeting of December 8, 2008 and the special called meeting of December 15, 2008, submitted as Ref. V A(1-8).

- B. Personnel Ref. V B
 It is recommended that the Board approve Personnel Action, submitted as Ref. V B.

- C. Approve Financial Reports
- | | | |
|----|------------------|------------|
| 1. | Cash Flow | Ref. V C 1 |
| 2. | Revolving Cash | Ref. V C 2 |
| 3. | Developer Fees | Ref. V C 3 |
| 4. | CHS ASB Accounts | Ref. V C 4 |

- D. Approve Purchase Orders Ref. V D
 It is recommended that the Board approve purchase order numbers: 090689 through 090818, submitted as Ref. V D(1-6)

- E. Ratify Commercial Warrant Registers Available
 It is recommended that the Board ratify commercial warrant register numbers: #21, #22, #23.

- F. Approve Breakfast and Lunch Menus Ref. V F
 It is recommended that the Board approve the breakfast and lunch menus, submitted as Ref. V F(1-3)

VI. BUSINESS

- A. Board Representation on SARB Panel-Discussion/Action
 It is recommended that Board Members select members to serve on the District SARB Panel
 Current members: Patty Dockstader and Holly Widmann

- B. Swimming Pool Funding Ref. VI B
 It is recommended that the Board review, discuss, and, as necessary, take action to secure interim funding for the Swimming Pool Project
- CSBA Flex Funding Certificates of Participation (COP) financing
 - CFW Certificates of Participation (COP) financing

- C. Adopt Resolution: Approval of Behavioral Intervention Plans (Hughes Bill) Mandated Cost Claim Settlement and Agreement to Waive Future Claims Ref. VI C
 It is recommended that the Board adopt Resolution: approval of Behavioral Intervention Plans (Hughes Bill) Mandated cost Claim Settlement and Agreement to Waive Future Claims.
 Resolution, Waiver and Background materials submitted as Ref. VI C(1-11)
 Roll Call Vote: Carter ____, Dockstader ____, Fong ____, Sadorra ____, Sampson ____,
 Self ____, Widmann ____

- D. Approve Middle and High School Supplemental School Counseling Program Ref. VI D

It is recommended that the Board approve the Middle and High School supplemental School Counseling Program, submitted as Ref. VI D(1-5).

- E. Amend AR 3311 Bids to Reflect Annual Adjustment to Bid Threshold for Contracts Awarded by School Districts Ref. VI E
It is recommended that the Board amend Administrative Regulation 3311 Bids to reflect the annual adjustment to Bid Threshold for contracts awarded by school districts. Effective January 1, 2009 the amount changed from \$72,400 to \$76,700 for the 2009 calendar year. Information submitted as Ref. VI E(1-3)
- F. Amend BP 5131.5 Vandalism, Theft and Graffiti to Reflect Annual Adjustment to Liability Limit of Parent or Guardian for Willful Pupil Misconduct Ref. VI F
It is recommended that the Board amend Board Policy 5131.5 Vandalism, Theft and Graffiti to reflect the annual adjustment to Liability Limit of Parent or Guardian for Willful Pupil Misconduct. Parent/Guardian limit of liability for damages and liability for any reward adjusted from \$15.693 to \$16,650 for the 2008-09 fiscal year. Information submitted as Ref. VI F.
- G. Interdistrict Attendance Petitions Ref. VI G
It is recommended that the Board consider the following petitions for Interdistrict attendance:
1. Enrique Tolentino - Brawley Union High School to Calipatria - To graduate with classmates
2. Jacob Torres - Calipatria to Mulberry - No room in 2nd grade at Fremont Primary
3. Damian Torres - Calipatria to Mulberry - To attend same school as sibling (above)
- H. Approve 2008-09 Consolidated Application Available
It is recommended that the Board approve the 2008-09 Consolidated Application (Parts I and II). Copies are available to the public for viewing at the Superintendent's Office, 501 W. Main Street, Calipatria, CA during normal business hours.
- I. Adopt Revised Exhibit 5148.2 Before/After School Programs Early Release and Modified Attendance Authorization Form Ref. VI I
It is recommended that the Board adopt revised Exhibit 5148.2 Before/After School Programs Early Release and Modified Attendance Authorization Form, submitted as Ref. VI I.
- J. Review and Accept 2007-08 Financial Audit Report Available
It is recommended that the Board review and accept the 2007-08 Financial Audit Report. The report is available to the public for viewing at the Superintendent's Office during normal business hours.
- K. Approve Certification of Corrective Action 2006-07 Audit Finding 2008-1 After School Education and Safety Program-After School Component Ref. V K
Finding: In review of parent notices and other relevant program documentation for the after school program offered at Bill Young Middle School and Fremont Primary School, the school sites and the District did not establish a concise and specific policy regarding the daily release of pupils from the program. The school sites released students to parents prior to the end of the after school program; however, a specific policy with exceptions for early release was not evident and disclosed properly within the parent notices and other relevant program documentation.

In addition, we reviewed attendance reports for the fourth quarter of the current fiscal year at Bill Young Middle School and Fremont Primary School and could not accurately reconcile the sign-in sheets and supporting records of student participation to the attendance reports. It is currently the District's policy to have students sign-in/sign-out for each class offered in the program; however, some of the sign-in/sign-out sheets were prepared and tabulated manually and we could not provide assurance on the accuracy of the daily counts as the consolidation of days counted on the sign-in/sign-out sheets did not match the monthly attendance sheets on a consistent basis.

Also, in review of parent notices and other relevant program documentation, we could not determine that the school site operated the program for a minimum of fifteen hours a week and was offered until 6:00 p.m. every school day. It appears the school site operated the program up to 6:00 p.m. every school day in review of the sign-in/sign-out sheets; however, the days and times of operation were not included in parent notices, brochures, or other relevant program documentation.

Recommendation: Establish an early release policy unique to the after school program and disclose the specifics of the policy in parent notices, brochures, and other relevant program documentation. If the early release policy is in conjunction with the District's standard early release policy for all students, document and disclose the specifics of the policy within the forms and brochures of the after school program.

Implement a software program or computerized format with appropriate forms for documenting pupil participation in the after school program that accurately reconciles to the days of attendance claimed on the monthly attendance reports. All sign-on/sign-out forms for recording pupil participation should be a standard format as prepared by the school site that includes all pertinent information such as dates, times and teacher verification. Total student participation claimed should be properly summarized by class and inclusive in reconciling to the actual days of attendance claimed on the monthly attendance reports.

Establish procedures to ensure that days and times of operation for the after school program are disclosed in all parent notices, brochures, and other relevant documentation.

Corrective Action: The early release policy for the ASES program has been revised to include the necessary language. The district has purchased and has begun using an automated computer software program to track attendance for 2008-2009. Parent notices and brochures have been revised to include more specific information about the ASES program. Documentation submitted as Ref. VI K(1-6).

VII. CLOSED SESSION

- A. Negotiations/Collective Bargaining, pursuant to Govt Code 54957.6
1. Directions for Negotiations: CUTA

VIII. NEW OR UNFINISHED BUSINESS/Action from Closed Session

IX. BOARD DISCUSSION

X. ADJOURN

Pursuant to Board Bylaw 9323, regular board meeting shall be adjourned at 10:30 p.m. unless extended to a specific time determined by a majority of the Board. The meeting shall be extended no more than once and may be adjourned to a later date.